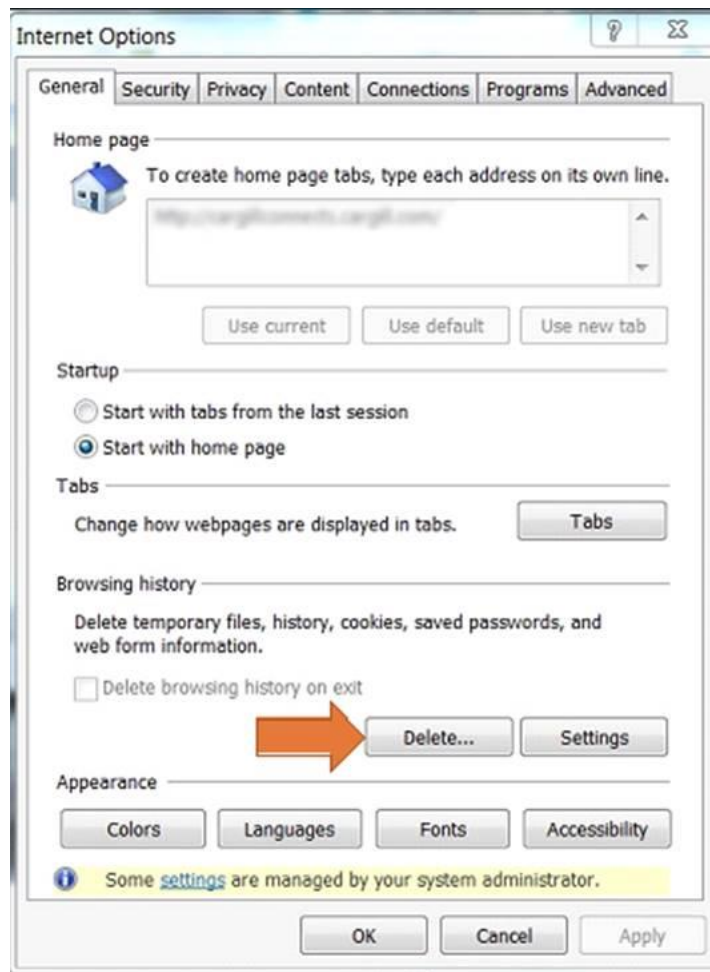


How to Clear Cache/Cookies in Internet Explorer

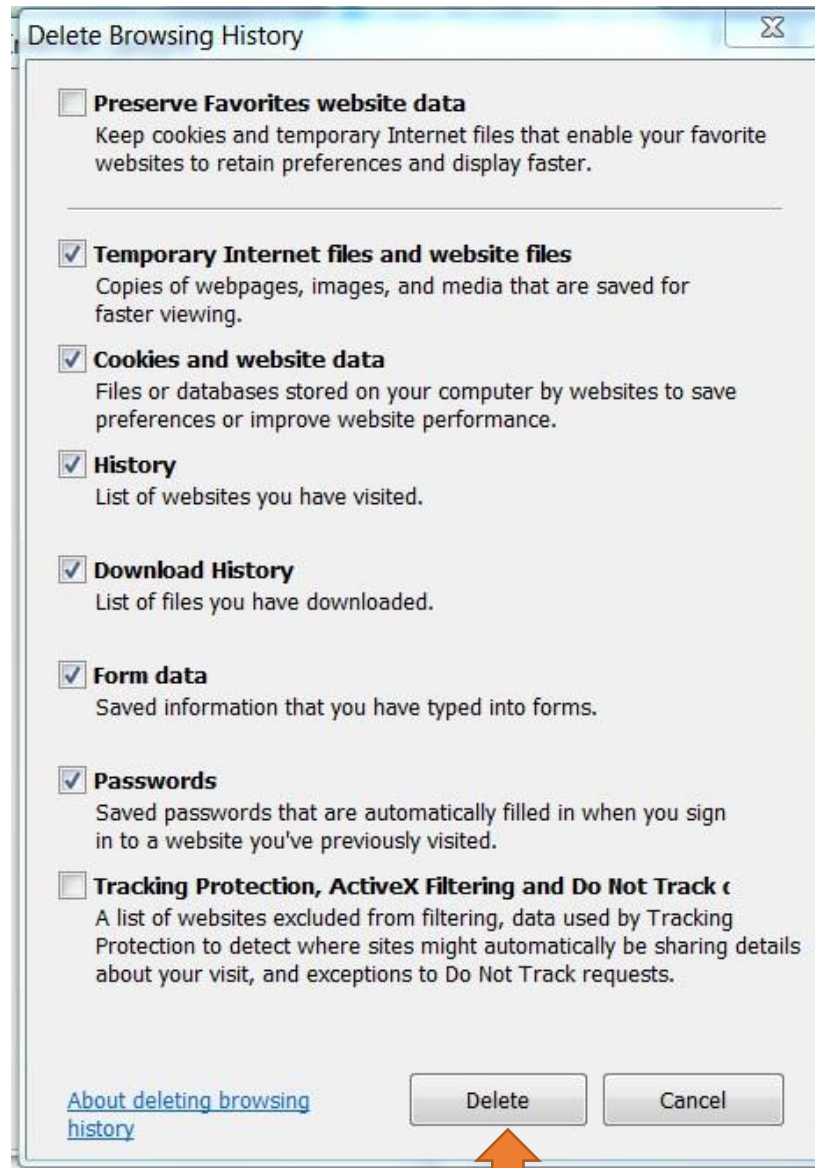
1. Click on “gear” symbol in upper right hand corner of screen or “Tools” from the drop down menu.



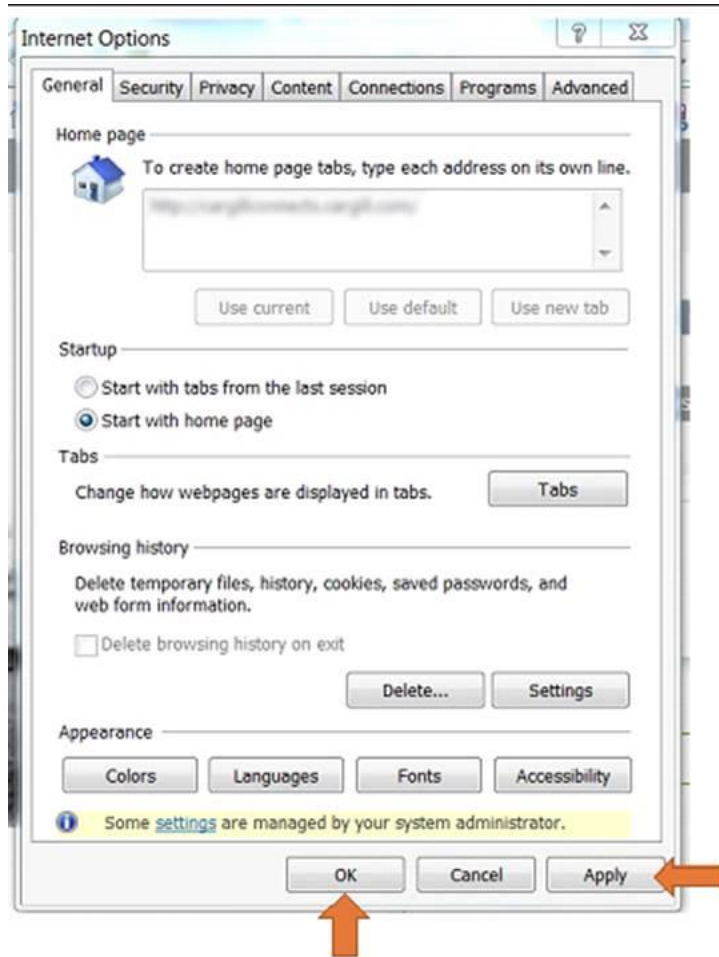
2. Select “Internet options” from the drop down menu.
3. From the General tab, select the delete button under Browsing History.



4. Verify that “Cookies and website data” and “Temporary Internet Files” boxes are checked.
*Note it is a good idea to clear items as well, but not required. Select Delete.



5. The above box will close and return to the previous box. Click Apply and Ok to close the box. Select “the beginning of time” for time period and verify the below boxes are checked. Then click “Clear browsing data.”



6. The above box will close. It is recommended to close your browser and open a new one.